

## VPSU Meet Director / Referee Check List

### Pre-Meet:

#### 1. Check pool conditions

- a. Lane ropes in place and marked 15 meters from each end.
- b. Backstroke stroke flags in place (5 meters or 16' 5") from each end.
- c. False start rope in place.
- d. Start blocks in place and in correct order (from start end facing the turn end, the blocks are numbered 1 thru end from right to left.
- e. Remove any ladders from competition lanes.
- f. Lifeguard on duty. (Agree who will call for delay of the meet in case of bad weather).
- g. Check if Announcer / Starter are ready.
- h. Call meeting for timers.
- i. Call meeting for Stroke and Turn Officials and Coaches.

#### 2. Meeting with Coaches

- a. VPSU & US Swim rules apply. VPSU rules take precedence.
- b. Ask for any handicapped swimmers, their events and lane.
- c. No coaches hovering around the scorers table.
- d. No US Swim attire (caps, T-shirts etc.).
- e. Relay cards must be turned in to the referee.
- f. Get Sweep Judges.
- g. Dismiss the Coaches.

#### 3. Meeting with Stroke and Turn Officials

- a. Identify which and how many 2nd and 3rd heats.
- b. Assign Lane / Turn assignments.
- c. Review jurisdiction.
- d. Review position rotations. (Clockwise after each...)
- e. We have all level of swimmers; ugly swimming is NOT illegal.
- f. The difference between a perfect swim and an illegal swim is measured in micros and millimeters.
- g. Be in the proper position to make a proper call.
- h. Calls should be immediate (raise your hand) and decisive. Know what rule was violated.
- i. Review each DQ with the official for what, where, when, and your position when the call was made.
- j. We are not out to see how many swimmers we can disqualify.
- k. All events and heats are judged the same.
- l. Any Questions?

### During the Meet:

Check number and position of timers before the start of the meet and after changing ends.

Watch for correct lane assignments. (Home-1, 3, 5 Visitor-2, 4, 6).

Watch for false starts.

Watch for DQ's.

Rule on Watch Time discrepancies with Sweep Judge results when asked by Scorekeepers

#### DQ's:

- Review each DQ with the official for:
- What, where, when, and their position when the call was made.
- Was the judge sure of their call?

### After the Meet:

Review and sign scoresheets

Prepare referee report and send to VPSU Vice-President/Officials Chair

Submit meet results to Team Publicity Chair to forward to VPSU Publicity Chair